

NOTICE TO ATTORNEYS

**Los Angeles Superior Court
Los Angeles County**

www.lasuperiorcourt.org

Contact: Public Information Office 213-974-5227

Acting Public Information Officer: Mary Hearn

Feb. 1, 2011

'COURTESY' COPIES REQUESTED FOR CIVIL FILINGS AT STANLEY MOSK COURTHOUSE

Effective Feb. 1, 2011

Due to the large volume of civil documents that are filed at the Stanley Mosk Courthouse and the imaging process that follows, it is requested that courtesy copies of all documents filed seven (7) days or less before the hearing date be delivered directly to the assigned courtroom.

All pleadings should continue to be filed in Room 102 except as otherwise required. Courtesy copies should be conformed before delivery to the courtroom.

Delivering courtesy copies to courtrooms will avoid delays and ensure the Court has the opportunity to review all filed documents in a timely fashion.

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