

SAN DIEGO COUNTY SHERIFF'S DEPARTMENT

NOTICE

EFFECTIVE JANUARY 2, 2009, THE SAN DIEGO COUNTY SHERIFF'S DEPARTMENT WILL DISCONTINUE SERVICE OF NON-ENFORCEMENT TYPES OF CIVIL PROCESS*.

The San Diego County Sheriff's Department will discontinue service of the following non-enforcement processes:

- CITATIONS
- LANDLORD NOTICE (EVICTION LETTER)
- ORDER TO SHOW CAUSE
- SUBPOENA – CIVIL
- CLAIM & ORDER TO GO TO COURT (SMALL CLAIMS)
- NOTICE OF MOTION
- OUT-OF-STATE PROCESS
- SUMMONS & COMPLAINT (OR PETITION)
- ALL OTHER NON-ENFORCEMENT PROCESS NOT LISTED

***Service of non-enforcement process will still be made where a California court has ordered a waiver of fees for the party requesting service. A certified copy of the order indicating that it applies to Sheriff's fees is required when submitting the process for service.**

Non-enforcement civil process can be served by anyone over the age of 18 that is not a party to the action or by a registered process server.

(You may locate a San Diego County registered process server by searching for "Attorney Support Services" or "Process Serving" in the yellow pages or online at www.yellowpages.com.)

The San Diego County Sheriff's Department will continue to serve the following processes:

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| <ul style="list-style-type: none">• RESTRAINING ORDERS• ORDER FOR EXAMINATION OR APPEARANCE• WARRANT OF ATTACHMENT (CIVIL BENCH WRNT)• SUBPOENA – CRIMINAL OR JUVENILE (ONLY)• SUBPOENA DUCES TECUM• WRIT OF POSSESSION – REAL PROPERTY (EVICTION)• WRIT OF POSSESSION – PERSONAL PROPERTY• WRIT OF POSSESSION – CLAIM AND DELIVERY• WRIT OF SALE | <ul style="list-style-type: none">• WRIT OF EXECUTION OR ATTACHMENT<ul style="list-style-type: none">• BANK LEVY• KEEPER• PERSONAL PROPERTY LEVY• REAL PROPERTY LEVY• RENT LEVY• TILL TAP• VERBAL DEMAND FOR PAYMENT• WAGE GARNISHMENT• 3RD PARTY LEVY |
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NEW OFFICE HOURS:

Effective January 2, 2009 all Sheriff's Civil Office business hours will be changed. The new hours of operation are: 8:30 AM to 4:00 PM Monday thru Friday