



# NOTICE TO ATTORNEYS

Los Angeles Superior Court  
Public Information Office  
Website: [www.lasuperiorcourt.org](http://www.lasuperiorcourt.org)  
E-mail: [PublicInfo@LASuperiorCourt.org](mailto:PublicInfo@LASuperiorCourt.org)

Jan. 15, 2014

## REQUEST FOR PAYMENT OR PROOF OF PAYMENT FOR MOTION RESERVATIONS MADE IN THE COURTROOM RESERVATION SYSTEM (CRS) PRIOR TO JAN. 6, 2014

Effective Jan. 6, 2014, an updated version was released of the courtroom reservation system (CRS) currently used to reserve motion dates in the general jurisdiction personal injury (PI) courtrooms in Stanley Mosk Courthouse, 111 N. Hill St. Los Angeles 90012. The newly released version includes system improvements and a new payment component in which parties are charged the applicable motion filing fee, or first-paper fee, at the time the reservation is made.

On or about Jan. 21, 2014, parties with reservations in CRS made prior to Jan. 6, 2014, will be contacted by the Court by email requesting they provide payment or proof of previous payment in order to maintain their reservations. That payment or proof of payment will be due by Jan. 31, 2014. Procedures for such will be provided in the email sent. If payment or proof of payment is not provided by Jan. 31, 2014, the reservation will be cancelled. Once the payment is made, the fees are non-refundable.

Parties who wish to make a motion reservation and who are unable to use CRS or who wish to make a reservation for a Motion to Compel Further Discovery Responses may do so by telephoning their assigned courtroom directly between 3 and 4 p.m.

**The General Order Re: PI Court Procedures and the PI Court FAQ** are available on the Court's website [www.lasuperiorcourt.org](http://www.lasuperiorcourt.org) by clicking the PI Court link in the Civil section.

This information is also available on the Los Angeles Superior Court website [www.lasuperiorcourt.org](http://www.lasuperiorcourt.org).

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