



Los Angeles County Registrar-Recorder/County Clerk

DEAN C. LOGAN
Registrar-Recorder/County Clerk

March 14, 2020

TO: All LA County Registrar-Recorder/County Clerk (RR/CC) Customers

FROM: Jaime T. Pailma, Division Manager
Document Recording Division

SUBJECT: Coronavirus (COVID 19)

Effective Monday, March 16, 2020, the following service guidelines are established at Registrar-Recorder/County Clerk facilities responsive to the Coronavirus (COVID 19) and National and State Declarations of Emergency.

1. Customers in our lobby will be limited to 50 persons to maintain social distancing and to prevent the spread of the virus. This will be in effect for:
 - a. Document Recording
 - b. Birth Death and Marriage
 - c. Business Filing & Registration
 - d. Marriage Licenses
 - e. Real Estate Records
2. Public lines will be queued outside of our building and County Employee Line Monitors will permit entry to the building on a flow basis maintaining the established limit for capacity inside each service area. Customers may only enter through the North Lobby public entrance.
 - a. We request that only the individual making the transaction appear in line and at the county. Marriage license transactions should be limited to the couple applying for the license. Civil marriage ceremonies are suspended at this time.
3. For customers queued in line and in the service area lobbies are encouraged to maintain social distancing.

Please be patient and expect delays in processing times. If you have questions, please contact our Call Center at (800)201-8999